



Adding number to speed dial

1. **Access the Phone's Menu:** Navigate to the phone's menu by pressing the "Menu" button.
2. **Navigate to Speed Dial Settings:** Depending on the model of your Grandstream phone, you might find the speed dial settings under different menu options such as "Features," "Settings," or "Phonebook." Use the arrow keys or touchscreen to navigate to the appropriate menu.
3. **Select Speed Dial:** Once you've found the speed dial settings, select it by pressing the corresponding button or tapping the screen.
4. **Choose a Speed Dial Slot:** Grandstream phones often have multiple speed dial slots available. Select an empty speed dial slot where you want to add the number.
5. **Enter the Number:** Once you've selected an empty speed dial slot, you'll typically be prompted to enter the phone number you want to assign to that speed dial. Use the keypad to enter the number.
6. **Save the Number:** After entering the number, save it by pressing the "Save" or "OK" button. Follow any on-screen prompts to confirm the action if necessary.
7. **Assign a Label (Optional):** Some Grandstream phones allow you to assign labels to speed dial numbers for easy identification. If prompted, enter a label or name for the speed dial entry.
8. **Test the Speed Dial:** After saving the number, you can test the speed dial by pressing and holding the corresponding speed dial button for a few seconds. The phone should automatically dial the assigned number.
9. **Repeat for Additional Speed Dial Numbers (Optional):** If you have more speed dial slots available and want to add additional numbers, repeat the above steps for each number you wish to add.